

MONTMARTRE

Paris of the Prairies
SASKATCHEWAN

Join Our Team!

FULL-TIME FOREMAN ASSISTANT

VILLAGE OF MONTMARTRE PUBLIC WORKS

The Village of Montmartre is looking for a motivated, dependable person to join our Public Works team as a Full-Time Foreman Assistant. This is a hands-on position with a variety of responsibilities. Working alongside the Public Works Foreman, you will help keep the Village's infrastructure, facilities, streets, parks, equipment and services operating safely and efficiently.

If you enjoy working outdoors, operating equipment, solving problems and having a job where every day can be a little different, this may be a great opportunity for you!

*Meaningful work.
Real impact.
Right here at home.*



WHAT YOU'LL DO

Working under the direction of the Public Works Foreman, duties will include, but are not limited to:

- Assist with the operation and maintenance of the Village's water and wastewater treatment facilities.
- Assist with the operation and management of the solid waste management site.
- Maintain and operate municipal streets, parks, infrastructure and facilities.
- Operate, maintain and perform basic care of municipal vehicles and equipment.
- Operate equipment including tractor, mowers, street sweeper and other municipal equipment.
- Complete water and wastewater testing and maintain accurate records.
- Assist with seasonal and general public works activities.
- Respond to a variety of day-to-day municipal maintenance needs.
- Perform other duties as required.



WHAT WE OFFER

The Village of Montmartre offers:

- Permanent, full-time employment
- Benefits package
- Competitive wage based on experience and qualifications
- Training and opportunities to obtain additional certifications
- A varied, hands-on position within a community-focused public works team



WHAT WE'RE LOOKING FOR

The successful candidate will be someone who is dependable, takes pride in their work and is comfortable working both independently and as part of a team.

Qualifications and expectations include:

- Grade 12 or GED equivalent.
- Valid Class 5 Driver's Licence minimum; driver's abstract will be required.
- Good work ethic and positive attitude.
- Strong communication and public relations skills.
- Self-motivated and able to work independently.
- Ability and willingness to learn and take on new responsibilities.
- Ability to operate and care for municipal equipment.
- Ability to accurately complete testing, records and reports.
- Willingness to obtain water and wastewater operator certification and other training and certifications as required.
- Previous experience in municipal public works, equipment operation, water/wastewater or a related field would be an asset.
- Willingness and availability to respond to occasional after-hours or emergency public works situations as required.



Applicants are asked to indicate their expected hourly wage in their application.



HOW TO APPLY

Applications will be accepted until the position is filled. Please submit a resume, including references, to:



Village of Montmartre
Box 146
Montmartre, SK S0G 3M0
Email: rm126@sasktel.net



Please reference
"Foreman Assistant"
in your application.



For more information, contact Dale Brenner at 306-424-2040.

Only candidates selected for an interview will be contacted.